



**Notice of meeting of  
Audit & Governance Committee**

<b>To:</b>	Councillors Derbyshire (Chair), Dew (Vice-Chair), Shepherd, Cuthbertson, Fenton, Kramm and Steward, Mr Mendus and Mr Bateman
<b>Date:</b>	Wednesday, 21 June 2017
<b>Time:</b>	5.30 pm
<b>Venue:</b>	The George Hudson Board Room - 1st Floor West Offices (F045)

**AGENDA**

**1. Declarations of Interest**

At this point in the meeting, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they might have in respect of business on this agenda.

**2. Minutes (Pages 1 - 6)**

To approve and sign the minutes of the meeting of the Audit & Governance Committee held on 3 May 2017.

**3. Public Participation**

It is at this point in the meeting that members of the public who have registered their wish to speak can do so. The deadline for registering is by **5:00pm on Tuesday 20 June 2017**. To register please contact the Democracy Officer for the meeting, on the details at the foot of this agenda.

## **Filming, Recording or Webcasting Meetings**

Please note this meeting will be filmed and webcast and that includes any registered public speakers, who have given their permission. This broadcast can be viewed at:

<http://www.york.gov.uk/webcasts>.

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer (contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at:

[http://www.york.gov.uk/download/downloads/id/11406/protocol\\_for\\_webcasting\\_filming\\_and\\_recording\\_of\\_council\\_meetings\\_20160809.pdf](http://www.york.gov.uk/download/downloads/id/11406/protocol_for_webcasting_filming_and_recording_of_council_meetings_20160809.pdf)

### **4. Mazars Audit Progress Report (Pages 7 - 18)**

The paper attached at Annex A from Mazars, the Council's external auditors, reports on progress in delivering their responsibilities as auditors.

### **5. Monitor 1 2017/18 - Key Corporate Risks and Update on Major Projects (Pages 19 - 88)**

This report presents Audit & Governance Committee (A&G) with an update on the key corporate risks (KCRs) and an update on major projects for City of York Council (CYC).

### **6. Treasury Management Annual Report (Pages 89 - 104)**

Attached at Annex A is the draft Treasury Management Annual Report and Review of Prudential Indicators 2016/17. This information provides Members with an update of treasury management activity for 2016/17.

**7. Draft Social Media Policy & Media Protocol (Pages 105 - 136)**

This report presents the draft social media policy and media protocol for information and/or comment prior to approval by the Chief Executive. The report was requested by the Committee as part of the consideration of the council's Key Corporate Risks.

**8. Annual Report of the Head of Internal Audit (Pages 137 - 190)**

This report summarises the outcome of audit and counter fraud work undertaken in 2016/17 and provides an opinion on the overall adequacy and effectiveness of the council's framework of governance, risk management and internal control.

**9. Annual Report of the Audit and Governance Committee (Pages 191 - 204)**

This report seeks Members' views on the draft annual report of the Audit and Governance Committee for the year ended 5 April 2017, prior to its submission to Full Council.

**10. Annual Governance Statement 2016/17 (Pages 205 - 234)**

The purpose of this report is to present the draft Annual Governance Statement (AGS) 2016/17 for approval. The AGS is attached at Annex A.

**11. Audit and Governance Committee Forward Plan (Pages 235 - 242)**

This paper presents the future plan of reports expected to be presented to the Committee during the forthcoming year to April 2017.

**12. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Laura Clark

Contact Details:

- Telephone – (01904) 554538
- Email – [Laura.Clark@york.gov.uk](mailto:Laura.Clark@york.gov.uk)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

**This information can be provided in your own language.**

**我們也用您們的語言提供這個信息 (Cantonese)**

**এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)**

**Ta informacja może być dostarczona w twoim własnym języku. (Polish)**

**Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)**

**یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)**

** (01904) 551550**